

**MINUTES OF THE MEETING OF LEEDS PARISH COUNCIL**  
**Held on in the Village Hall on Tuesday 11<sup>th</sup> December 2007 at 7.30pm.**

Present: Mr Bubb  
Mrs Graham  
Mr Green  
Mrs Harrison

In attendance: Mrs Sherrie Babington – Clerk, Councillor Parvin, Press and Public.

The meeting was chaired by Councillor Harrison.

**1. Apologies.**

Apologies were received from Councillors Cutler, Griffiths and Fort.

**2. Declaration of Interests.**

No interests were declared.

**3. Public Comments.**

No public comments were raised.

**4. Minutes of the Previous Meeting.**

The minutes were agreed (Graham/Bubb), these were then signed and dated by the Chairman of the meeting.

**5. Matters Arising.**

Pad lock at the Playing Field – Councillor Green reported that this was now in place.

**6. Newsletter.**

It was agreed that Councillor Graham would draft the newsletter this month.

**7. Ward Councillors Report.**

Councillor Parvin attended the meeting and gave his report to all present.

He informed members that he had reported incidents of fly-tipping within the Parish and these would be actioned by MBC.

He spoke regarding the progress of the planned anti-skid surface outside of Ashbank Cottages and informed members that this was due to be actioned by the end of March 2008.

Councillor Parvin spoke regarding the new recycling arrangements of MBC.

**8. Correspondence.**

The correspondence received was noted by members.

Councillor Graham referred to an email circulated regarding grants to local groups, she suggested that a nomination could be put forward for the local scout group. This was agreed by all present.

***Action: Councillor Graham to progress as agreed.***

The parking problems at the church car park were also discussed by members. It was agreed that the problems at peak times could be solved by opening the overflow area next to the car park.

Members debated this matter and suggested that this should be looked into and the ownership of the land established.

Councillor Graham stated that this was an area being looked at by the school as part of their extended schools programme, and the school would welcome the input of the Parish Council.

She stated that she would discuss this with the school at its next Governors meeting.

A further discussion took place regarding the car park and the possible use of the field as an addition to the car park.

**9. Planning Matters.**

MA/07/2447 Ash Cottage, Penfold Hill, Leeds.  
Formation of a door opening to inner flank wall of the rear elevation.

MA/07/2448 Ash Cottage, Penfold Hill, Leeds.  
Listed building consent for the formation of a door opening to inner flank wall of the rear elevation.

**10. Financial Matters.**

The financial statements for the Parish Council Account and Playing Field Account were presented to Councillors. These were discussed, and accepted by members (Graham/Green).

**11. 2008/2009 Budget.**

The draft budget was circulated to all members for their consideration and it was proposed by Councillor Green and seconded by Councillor Graham to set the 2008/2009 precept at £16322.00. This was agreed by all present.

**12. Police Report.**

PCSO John White attended the meeting and gave a crime report to all present.

**13. Leeds Playing Field.**

The future projects for the playing field was discussed by all present. It was agreed that the PC should consider grant opportunities during the forthcoming year.

Councillor Harrison reported on the progress of the playing field car park.

Councillor Harrison reported that she had followed up the opportunity for a grant for new goal post, she stated that there were grants available, however the grant application needed to be submitted by the football team. It was suggested that a letter should be sent to the football club to inform them of this opportunity and to offer the assistance of the Parish Council should it be required.

***Action: Clerk to progress as directed.***

**14. Highway Matters.**

Councillor Harrison reported on the outstanding highways matters within the Parish. She reported that the drains were still blocked at Penfold Hill and the salt bins needed to be checked in preparation for winter.

**Action: Clerk to liaise with Kent Highways regarding these matters.**

**15. Parish Plan.**

It was reported that this matter was being progressed.

**16. Kent international Gateway.**

Councillor Harrison reported on the current situation regarding KIG. She reported that the Joint Parish Group was looking to employ a consultancy to deal with the business plan issues relating to the planning application for KIG, the cost implications to Leeds Parish Council were discussed, and these were estimated to be in the region of £130.00. She asked for members consideration as to whether Leeds would support this additional cost. This was considered by all present and a vote of 2:1 was cast in favour of supporting this matter.

**Action: Clerk to progress.**

**17. LDF.**

Councillor Harrison reported on this matter.

**18. Financial Regulations.**

It was agreed that this item should be placed on the February agenda for formal consideration.

**Action: Clerk to place on February agenda.**

**19. Parish Council Website.**

Nothing to report.

**20. Further questions from public.**

No matters were raised.

**21. Urgent Matters.**

It was reported that the lights outside of Little Fox Cottages were not working.

**Action: Clerk to progress.**

**22. Clerks Salary Review.**

It was agreed that this item would be discussed as confidential items excluding the press and public.

**23. Date of next Parish Council Meeting.**

Tuesday 12<sup>th</sup> February 2008.

***There being no further business the meeting was closed at 9.20pm.***

**Signed:** \_\_\_\_\_  
**Chairman**

**Dated:** \_\_\_\_\_