

**MINUTES OF THE MEETING OF LEEDS PARISH COUNCIL**  
**Held on in the Village Hall on Tuesday 8<sup>th</sup> May 2007 at 7.30pm.**

Present: Mr Bubb  
Mr Cutler  
Mrs Fort  
Mrs Graham  
Mr Green  
Mr Griffiths  
Mrs Harrison

In attendance: Mrs Sherrie Babington – Clerk, Press and Public.

The meeting was chaired by Councillor Harrison.

**1. Apologies.**

No apologies were received.

**2. Declaration of Interests.**

No interests were declared.

**3. Public Comments.**

Councillor Bubb introduced Jamie Williamson to the meeting, he stated that Mr Williamson had offered to assist with the maintenance of the Playing Field on a voluntary basis.

Mr Williamson spoke regarding this offer and his experience in this line of work. This was discussed by members and it was agreed that the Parish Council would reimburse Mr Williamson for the cost of taking out a Public Liability insurance policy to cover him for working at the Playing Field.

Members discussed whether it would be cost effective to purchase weed killing chemicals in bulk. This was debated and it was agreed that Councillor Bubb would liaise with Mr Wratten regarding this matter.

***Action: Councillor Bubb to progress.***

**4. Minutes of the Previous Meeting.**

The minutes were agreed (Graham/Cutler), these were then signed and dated by the Chairman of the meeting.

**5. Matters Arising.**

Overgrown Vegetation – Concerns were raised regarding overgrown vegetation at Foley Hill, and Upper Street.

***Action: Clerk to contact KHS regarding this matter.***

Concerns were also raised regarding the replacement of the street signs at Forge Lane by Pentland Homes.

***Action: Clerk to progress.***

It was reported that the lorry restriction signs along Forge Lane had been erected in the middle of the footpath. This was discussed and it was agreed that this matter should be brought to the attention of the Highways Department.

**Action: Clerk/Chairman to progress as agreed.**

Newsletter – It was agreed that Councillor Fort would undertake this month's newsletter article.

**Action: Clerk to place this item on the next agenda.**

**6. Ward Councillor Report.**

Councillor Parvin gave his apologies to the meeting.

**7. Correspondence.**

The correspondence received was noted by members.

**8. Planning Matters.**

Councillor Fort reported on the planning decisions of the Planning Committee.

She spoke regarding the development at Ledian Court and her concerns regarding the type of material used. This was discussed and the clerk was asked to liaise with MBC to seek details of the specified materials.

**Action: Clerk to action.**

**9. Financial Matters.**

The financial statements for the Parish Council Account and Playing Field Account were presented to Councillors. These were discussed, and accepted by members (Fort/Harrison).

Councillor Green spoke regarding the electricity bill for the playing field pavilion. He stated that the tariff should be changed to a single rate meter.

**Action: Clerk to contact EDF Energy.**

**10. 2006/2007 Accounts.**

The Clerk informed members that the end of year accounts for 31<sup>st</sup> March 2007 were due to be audited and would be placed on the next agenda for formal ratification.

**11. Police Report.**

Councillor Harrison reported on this matter.

**12. Leeds Playing Field.**

Councillor Bubb spoke regarding the playing field and the general maintenance that it required.

Councillor Fort spoke regarding the feedback received regarding the playing field at the village fete.

It was agreed that a safety inspection of the play area was required, and the Clerk was asked to progress this matter.

**Action: Clerk to arrange for a safety inspection to be undertaken.**

Councillor Harrison spoke regarding the parking arrangements for Pentland Homes and asked for members permission to seek a further financial contribution from them for the use of the playing field car park. This was agreed by all present.

**Action: Councillor Harrison to progress.**

It was agreed that two benches were required at the playing field and the Clerk was asked to submit a grant application to Councillor Parvin for these.

**Action: Clerk to liaise with Peter Parvin and progress as required.**

Councillor Green spoke regarding the hire of the football pitch. He stated that Ivan Wallond, the manager of the present football team had asked for the sole hire of the pitch for next year. This was discussed and agreed by members at a cost of £400 per season.

**Action: Clerk to send out hire agreement to team.**

**13. Highway Matters.**

Members discussed the problems at Ashbank Cottages, and recent correspondence was read to members.

It was agreed that action was required to try to find a solution to the existing problems. It was further agreed that a letter should be written to KHS to request that they look at the road as a whole and consider a further interactive sign and a reduced speed limit from Leeds Castle.

**Action: Clerk to progress.**

A discussion took place regarding the standard of street sweeping in the village. Councillor Harrison stated that she would follow this matter up with David Hitchings of MBC.

**Action: Councillor Harrison to progress.**

Councillor Graham spoke regarding the area outside of the village school. She stated that there were currently no safety markings along this route to warn drivers of children crossing the road. It was agreed to write to KCC regarding this matter.

**Action: Clerk to write to KCC.**

**14. Parish Plan.**

Councillor Fort reported that the second meeting of the parish Plan Committee was due to take place on 25<sup>th</sup> June 2007. She stated that Leeds Castle had offered to hold an event to launch the Parish Plan on 3<sup>rd</sup> September and all villagers would be invited.

She asked for a financial contribution from the Parish Council towards the Parish Plan. The Clerk advised her to put this in writing for the next meeting.

**15. Kent international Gateway.**

Councillor Harrison spoke regarding this matter. It was agreed to hold this item on the agenda for further consideration at the next meeting

**16. Parish Council Website.**

Councillor Harrison reported on the progress of the website.

**17. Code of Conduct.**

The Clerk circulated the revised Code of Conduct to all members along with some supporting information and a report summarising this. She informed members that this item would be placed on the next agenda when the revised Code of Conduct needed to be

formally adopted by the Parish Council. She advised members to consider the report and whether to adopt the Model Code of Conduct with or without clause 12.2.

**Action: Clerk to place on next agenda.**

**18. Further questions from public.**

It was reported that the height restriction barrier at the church car park was damaged and that the recycling banks were full.

**Action: Clerk to follow this matter up with MBC.**

**19. Urgent Matters.**

The entries for the village sign competition was presented to members and considered by all present. A short list was agreed and it was suggested that these should be displayed at the Parish Plan launch when a winner would be selected.

**Action: Councillor Graham to progress this matter and inform school of finalists.**

**20. Date of next Parish Council Meeting.**

Tuesday 10<sup>th</sup> July 2007.

***There being no further business the meeting was closed at 10:00pm.***

**Signed:** \_\_\_\_\_  
**Chairman**

**Dated:** \_\_\_\_\_