

**MINUTES OF THE MEETING OF LEEDS PARISH COUNCIL**  
**Held on in the Village Hall on Tuesday 11<sup>th</sup> March 2008 at 7.30pm.**

Present: Mr Cutler  
Mrs Fort  
Mrs Graham  
Mr Green  
Mrs Griffiths  
Mrs Harrison

In attendance: Mrs Sherrie Babington – Clerk, Councillor Parvin, Police, Press and Public.

The meeting was chaired by Councillor Harrison.

**1. Apologies.**

Apologies were received from Councillor Bubb.

**2. Declaration of Interests.**

No interests were declared.

**3. Public Comments.**

A resident spoke regarding the condition of the pavilion at the playing field. Councillor Harrison stated that she would report on this under the relevant agenda item.

**4. Minutes of the Previous Meeting.**

The minutes were agreed (Fort/Griffiths), these were then signed and dated by the Chairman of the meeting.

**5. Matters Arising.**

No matters were raised.

**6. Newsletter.**

It was agreed that Councillor Griffiths would draft the newsletter this month.

**7. Ward Councillors Report.**

Councillor Parvin attended the meeting and gave his report to all present.

He reported on the new bus permit system imposed by Central Government and the implications this would have on Carers.

He reported on the policing of public events and on the helicopter rides being undertaken at the Ramada Hotel. He informed members that MBC was looking into this matter.

**8. Correspondence.**

Members noted the correspondence received.

A discussion took place regarding the maintenance of the roundabouts and KCC's system of charging for the sponsor of a roundabout. It was reported that KCC were currently charging £2500 for each roundabout, however they did not appear to maintain these on a regular basis. It was agreed that a letter should be sent to KCC to ask them what they are doing regarding the maintenance of the sponsored roundabouts.

**Action: Clerk to write to KCC.**

The Clerk was asked to write to MBC again to ask them to remove the chewing gum signs in the village.

**Action: Clerk to write to MBC.**

**9. Planning Matters.**

TA/0020/08 Foley Oast, Lower Street, Leeds – no objections.

Notification of intention to carry out works to trees located in Leeds, Lower Street Conservation Area in accordance with the amended schedule submitted by the application on 7th February 2008.

MA/08/0169 Fulling Mill Cottage, Caring Lane, Leeds.

Erection of single storey building to link existing dwelling to detached store  
*This planning application was passed to the Planning Committee for their consideration.*

**10. Financial Matters.**

The financial statements for the Parish Council Account and Playing Field Account were presented to Councillors. These were discussed, and accepted by members (Fort/Griffiths).

Councillor Fort passed a cheque for £1000 for the Parish Plan Committee to the Clerk to bank and hold until requested by the Parish Plan Committee.

**11. Police Report.**

PCSO John White attended the meeting and gave a crime report to all present.

He spoke regarding the Speedwatch Scheme and the possibility of setting this up within Leeds. This was discussed by members and the Clerk was asked to write to the police to ascertain further details on the Speedwatch system and to establish what procedure was in place for dealing with the data collected by the system.

Members discussed the problem with HGV's in the village and it was agreed that PC Stuart Thomas should be invited to attend a future PC meeting to discuss this matter further.

**Action: Clerk to email PC Stuart Thomas as requested.**

Members spoke regarding the problems with parking in the parish and the number of vehicles currently parking in the bus stop at Ledian Farm. PCSO White stated that would issue advisory notices to the offending vehicles.

**12. Leeds Playing Field.**

Councillor Harrison reported on the progress of the playing field car park. She informed members that the work would be undertaken before the end of the financial year and was estimated to cost in the region of £23,000.

The quotation for the grass cutting at the playing field was accepted by all present.

**Action: Clerk to write to accept quotation.**

Councillor Harrison passed two cheques totalling £400 to the Clerk for the hire of the playing field by the football team. She informed members that a window of the pavilion had fallen out and was due to be replaced. Councillor Graham agreed to inspect the area to ensure that the work had been undertaken as agreed.

**Action: Councillor Graham to action.**

**13. Highway Matters.**

Councillor Harrison reported on the outstanding highway matters.

She reported that the work at Ashbank Cottages was due to be undertaken by Kent Highways.

It was reported that the drains on Foley Hill were overflowing and in need of clearing.

***Action: Councillor Harrison to progress.***

Councillor Graham spoke regarding the road marking outside of the school. It was agreed that the Clerk would liaise with the Highways Department to seek a site meeting to discuss this matter further.

***Action: Clerk to contact Highways re meeting.***

**14. Parish Plan.**

Councillor Fort reported on the progress of the Parish Plan. She stated that the questionnaires had been agreed and were being printed, she stated that it was anticipated that these would be delivered to parishioners in April 2008.

**15. Kent International Gateway.**

Councillor Harrison reported on the current situation regarding KIG.

**16. LDF.**

Councillor Harrison reported on this matter and correspondence from MBC. She stated that at present this was on hold by MBC until after the KIG had been determined.

**17. Financial Regulations.**

The draft Financial Regulations were circulated to all members, it was proposed by Councillor Cutler to adopt these, this was seconded by Councillor Griffiths and agreed by all present.

**18. Parish Council Website.**

Alan James attended the meeting and reported on the progress of the website. He circulated the website statistics for information.

Members discussed links to the site and it was agreed that there was a need to develop a website policy.

***Action: Clerk to research and advise.***

**19. Further questions from public.**

No matters were raised.

**20. Urgent Matters.**

Councillor Fort spoke regarding a village cleanup and suggested that this should take place again this year.

Members discussed general enhancement to the village and options for this. The Clerk was asked to place this item on the next agenda for formal discussion.

***Action: Clerk to place item on next agenda.***

**21. Date of next Parish Council Meeting.**

Tuesday 8<sup>th</sup> April 2008.

*There being no further business the meeting was closed at 9.15pm.*

**Signed:** \_\_\_\_\_  
**Chairman**

**Dated:** \_\_\_\_\_