

**MINUTES OF THE MEETING OF LEEDS PARISH COUNCIL**  
**Held on in the Village Hall on Tuesday 10<sup>th</sup> March 2009 at 7.30pm.**

Present: Mr Cutler  
Mrs Finlay  
Mrs Fort  
Mrs Graham  
Mrs Harrison

In attendance: Mrs Sherrie Babington – Clerk, Borough Councillor Peter Parvin and Public.

The meeting was chaired by Councillor Harrison.

**1. Apologies.**

Apologies were received from Councillor Bubb.

**2. Parish Newsletter.**

It was agreed that Councillor Finlay would undertake the newsletter.

**3. Declaration of Interests.**

No interests were declared.

**4. Public Comments.**

Mr James spoke regarding a recent accident within Leeds at the weekend and he asked about anti-skid surfacing. Councillor Harrison stated that the Parish Council had been offered the opportunity to meet with Kent Highways and this would be a matter that would be raised.

Councillor Finlay blamed the lack of enforcement by the police with regards to the speeding traffic and lorries travelling through the village.

PCSO White stated that he was unable to deal with speeding issues in his role.

Councillor Cutler stated that the PC would have to rely on the physical barriers to try to solve the problems.

Councillor Harrison again referred to the proposed meeting with Kent Highways and she stated that the PC should be compiling a list for discussion.

Councillor Parvin stated that the B2163 was a classified road and therefore there were restrictions on the actions that could be taken to reduce speed along this road.

***Action: Clerk to arrange a meeting date with Kent Highways.***

Members raised concerns regarding the cars and vehicles accessing the playing field, PCSO Baulf stated that the police was aware and dealing with this problem.

**5. Minutes of the Previous Meeting.**

It was resolved to accept the minutes (Finlay/Fort), these were then signed and dated by the Chairman of the meeting.

**6. Matters Arising.**

Councillor Graham stated that the Chips and Chat evening had been arranged for 20<sup>th</sup> March 2009.

**7. Police Report.**

PCSO White gave the crime report to the meeting.

He spoke regarding the problems with parking along Forge Lane and he informed members that he would be issuing letters to residents to try to alleviate the situation. He passed a copy of the letter to the PC for approval, members agreed with the content of this.

Councillor Harrison spoke regarding the recent incidents involving Carson the playing field and asked PCS White if there was a crime reference number for the incident. She stated that the PC was very angry about this and stated that members would like some action to be taken against the offenders.

Councillor Cutler informed the meeting that the new barrier had now been put in place at the playing field.

**8. Parish Council Website.**

Alan James attended the meeting and gave a report on the usage of the website. He spoke regarding the progress of the website.

**9. Ward Councillors Report.**

Councillor Parvin attended the meeting and gave his report to all present.

**10. Correspondence.**

Members noted the correspondence received.

**11. Planning Matters.**

TA/0019/09 Land adj to 1&2 Vineys Cottages, Upper Street, Leeds – no objections. Notification of intention to re-pollard row of Lime Trees at 4 meters in height; all trees being located within Leeds Upper Street Conservation Area.

**12. Financial Matters.**

The financial statements for the Parish Council Account and Playing Field Account were presented to Councillors. These were discussed, and accepted by members (Fort/Finlay).

**13. Leeds Playing Field.**

The playing field was discussed by all present.  
Councillor Cutler spoke regarding the new barrier.

Councillor Harrison spoke regarding the possibility of allowing members of the public to BBQ at the playing field; she referred to a system in place in another area and stated that this had been proved a success. It was noted that there was a lack of litter bins at the playing field and that the bin in place before the road works along the B2163 had not been replaced. Councillor Harrison stated that she would liaise with Kent Highways regarding this matter.

***Action: Councillor Harrison to progress.***

Councillor Graham spoke regarding the grant application for playing field equipment and the progress of this.

She referred to the village sign project and asked members if they wished this to be single or double sided. This was discussed and members agreed to a double sided sign. A further discussion took place to decide where this should be placed. It was agreed that Councillor Fort would liaise with MBC to establish whether planning permission would be required.

***Action: Councillor Fort to progress.***

**14. Highway Matters.**

Councillor Harrison reported on outstanding highway issues around the parish.

Members discussed the problems with the verges at Penfold Hill and the Clerk was asked to establish from Kent Highways when these would be reinstated to a satisfactory standard.

***Action: Clerk to liaise with Kent Highways.***

**15. Parish Plan & Village Design Statement.**

Councillor Harrison spoke regarding the Village Design Statement. She stated that she had arranged for Phil Turner to hold two workshops, the first at the end of March and the second at the beginning of May.

She informed members that the process should take approximately one year to complete.

Members discussed the Parish Plan and the recommendations from this.

Councillor Harrison informed all present that she had held a meeting with David Slack representing the Rochester Bridge Trust Trustees regarding the parking problems within the parish and the need for an additional car park and she had now been asked to put forward a proposal regarding a piece of land within the parish.

***Action: Councillor Harrison and Councillor Finlay to progress.***

Members discussed the need for a village shop and Councillor Harrison reported on a seminar that she had attended regarding this. Councillor Finlay suggested that this matter should be followed up in a meeting regarding the Parish Plan.

**16. Kent International Gateway.**

Councillor Harrison reported on the current situation regarding KIG.

**17. Further questions from public.**

No matters were raised.

**18. Urgent Matters.**

Councillor Harrison reported on a problem with fly-tipping in the parish. She stated that the school had been approached regarding this and the recycling arrangements in place within the school.

Councillor Graham spoke regarding the school plans to hold a summer fete in May and members discussed this.

**19. Date of next Parish Council Meeting.**

Tuesday 14<sup>th</sup> April 2009.

***There being no further business the meeting was closed at 9.40pm.***

**Signed:** \_\_\_\_\_  
**Chairman**

**Dated:** \_\_\_\_\_