

MINUTES OF THE MEETING OF LEEDS PARISH COUNCIL
Held on in the Village Hall on Tuesday 12th May 2009 at 7.30pm.

Present: Mr Bubb
 Mr Cutler
 Mrs Fort
 Mrs Graham

In attendance: Mrs Sherrie Babington – Clerk and Public.

In the absence of the Chairman, the meeting was chaired by Councillor Fort.

1. Apologies.

Apologies were received from Councillors Harrison and Aitken.

2. To Elect a Chairman.

Councillor Finlay nominated Councillor Harrison as Chairman; this was seconded by Councillor Bubb, and agreed by all present. It was confirmed that Councillor Harrison was happy to take on this role for a further year.

3. To receive the Chairman's Declaration of Acceptance of Office.

The Clerk informed members that she would forward Councillor Harrison her Declaration of Acceptance of Office to sign.

4. To elect a Vice Chairman.

Councillor Bubb nominated Councillor Fort as Vice-Chairman; this was seconded by Councillor Graham, and agreed by all present. Councillor Fort was therefore appointed Vice Chairman.

5. To appoint Committees and representatives to outside bodies.

The following was agreed by all present.

Planning

Cllr. Fort
 Cllr. Graham
 Cllr. Finlay

Finance

Cllr. Cutler

Representatives for Outside Bodies

Footpaths	Cllrs. Cutler & Bubb
Police Liaison	Cllr. Cutler
School Governor	Cllr. Graham
Highways	Cllrs. Harrison, Aitken & Cutler
KALC	Cllr. Harrison
VDS	Cllrs. Graham and Finlay
Playing Field	Cllr. Bubb & Aitken
Environmental	Cllr. Aitken
Parish Magazine	Cllr. Finlay.
South Parishes Group	Cllr. Harrison
KIG JPG	Cllrs Harrison

6. Declaration of Interests.

No interests were declared.

7. Public Comments.

No public comments were raised.

8. Minutes of the Previous Meeting.

It was resolved to accept the minutes (Graham/Finlay), these were then signed and dated by the Chairman of the meeting.

9. Matters Arising.

The Clerk reported that the meeting regarding the parking problems in Wykeham Grove was still being progressed by the Clerk and the Chairman.

Councillor Bubb spoke regarding the pavilion. He stated that he would replace the window to the back of the building.

He spoke of a conversation that he had held with some youths at the playing field and their offer to repaint the pavilion. This offer was agreed by members.

He also informed members that the roof fascias were in need of replacing. This was discussed and members asked him to seek a quotation for this work and report back to the next meeting.

Action: Councillor Bubb to progress.

Councillor Bubb spoke regarding the benches in the village that were in need of repairing. He stated that he thought that these were to be repaired by Jamie. Members confirmed that this was the case and that the Parish Council had given authority for this to be progressed months ago.

Action: Councillor Bubb to progress with Jamie.

10. Parish Councillor Declaration of Acceptance of Office.

This item was deferred until the next meeting.

11. Police Report.

No matters were raised.

12. Parish Council Website.

Alan James attended the meeting and gave a report on the usage of the website.

13. Ward Councillors Report.

No matters were raised.

14. Correspondence.

The circulation correspondence was noted by members

15. Planning Matters.

MA/09/temp/0022 Leeds and Broomfield School – no objections.

Installation of Wendy House and Play Shed to rear playground and two sheds linked by a covered pagoda to front of school.

16. Financial Matters.

The financial statements for the Parish Council Account and Playing Field Account were presented to Councillors. These were discussed, and accepted by members (Fort/Graham).

17. 2008/2009 Annual Accounts.

The Clerk presented all members with the Accounts for the year ended 31st March 2009 and the Annual Return for the Audit Commission. These were noted by all present.

Members agreed the accounts and annual return; it was proposed by Councillor Fort and seconded by Councillor Graham to accept these.

Action: Clerk to forward Annual Return to the Audit commission.

18. Leeds Playing Field.

No further matters were raised.

19. Highway Matters.

Councillor Bubb spoke regarding the footpaths and the work that was being undertaken by the appointed contractor. He raised concerns that in his view this was not being undertaken as agreed.

He spoke regarding the missing bins in the parish.

The Clerk stated that she would liaise with MBC and ask for these to be replaced.

Action: Clerk to action.

Councillor Cutler raised concerns for the safety of the lolly pop man outside of the school. He stated that it was very dangerous for him to walk to turn on the warning lights as there was no footpath at that point in the road. Members discussed the possibility of creating a public footpath along side of the allotments.

The Clerk was asked to write to KCC to fetch the concerns of the PC to their attention and to write to Strutt and Parker to ask them to allow public to use the allotments footpath.

Action: Clerk to action.

Councillor Bubb reported that there was currently fly tipping in two places along Forge Lane.

Action: Clerk to report to MBC.

20. Village Design Statement.

Councillor Graham reported on the VDS Workshop that had taken place recently, she stated that a follow up meeting would take place in the forthcoming month.

21. Kent International Gateway.

The Clerk reported on the current situation regarding KIG.

22. Further questions from public.

No matters were raised.

23. Urgent Matters.

Councillor Graham informed members of the progress of the village sign. She stated that she had held a meeting with Highways as agreed.

Members discussed this and it was agreed that the Mayor should be booked for the unveiling when a date had been agreed.

24. Date of next Parish Council Meeting.

Tuesday 9th June 2009.

There being no further business the meeting was closed at 9.35pm.

Signed: _____
Chairman

Dated: _____