

**MINUTES OF THE MEETING OF LEEDS PARISH COUNCIL**  
**Held on in the Village Hall on Tuesday 9<sup>th</sup> March 2010 at 7.30pm.**

Present: Mrs Finlay  
Mrs Fort  
Mrs Graham  
Mrs Harrison

In attendance: Mrs Sherrie Babington – Clerk, Police and Public.

The meeting was chaired by Councillor Harrison.

**1. Apologies.**

Apologies were received from Councillors Aitken and Cutler.

**2. Declaration of Interests.**

No interests were declared.

**3. Public Comments.**

Mr James spoke regarding the height barrier at the church car park, Councillor Harrison stated that this matter had been reported to MBC as it was their contractors that had damaged it.

Councillor Graham asked if it were possible for the car park to be marked with disabled bays, this was discussed and it was agreed that this should be looked into. The Clerk stated that she would liaise with MBC regarding this and the options open to the Parish Council.

***Action: Clerk to progress.***

A discussion took place regarding the opening of the car park extension to ease the parking problems at school times.

Councillor Finlay stated that she felt that this was a matter for the school as the problems were brought up during poor weather; she stated that this was not a normal state and communication to the parents from the school may solve this problem. This was agreed by all present and Councillor Graham stated that she would pass this view onto the school.

**4. Minutes of the Previous Meeting.**

The minutes from the previous meeting were proposed by Councillor Graham, seconded by Councillor Fort and agreed by all present.

These were then signed and dated by the Chairman.

**5. Matters Arising.**

No matters were raised.

**6. Parish Councillor Vacancy.**

Parish Councillor Vacancy – It was agreed that this should be advertised on the website and in the Parish Magazine.

**7. Police Report.**

The PCSO gave a crime report to all present.

He reported on the results of Operation Dime which was undertaken within Leeds over a period of two days last month.

The chairman reported that problems had been reported regarding the parking in Wykeham Grove once again, she stated that the Parish Council could not do anything regarding this and asked if the police would look into this matter.

Councillor Fort stated that the parking problems at the end of Wykeham Grove had improved in recent months.

**8. Parish Council Website.**

Alan James attended the meeting and gave a report on the usage of the website. He spoke regarding the links to local businesses and asked if the PC website could be linked to the George Public House B&B. This was agreed by all present.

**9. MBC Borough Councillor Report.**

Borough Councillor Peter Parvin attended the meeting and gave his apologies for not attending regularly due to his Mayoral commitments.

He reported on his duties as Mayor and the events that he had attended.

He reported on the progress of MBC and their budgets.

**10. KCC Councillors Report.**

KCC Councillor Gary Cooke attended the meeting and gave his report to all present.

He spoke of the budget setting at KCC.

He reported that he was heavily involved with school admissions at present and the appeals from parents who were not satisfied with their allocated school.

Councillor Cooke reported on the problems with potholes in the parish and the process by which KCC intended to deal with these.

He informed members that the safe crossing for the school had been agreed and was his understanding that this was due to be progressed in the spring of 2010.

Councillor Harrison thanked Councillor Cooke for his assistance in this matter.

He informed members that the traffic count for Leeds was being progressed with Lorraine Barrie of Kent Highways.

Councillor Finlay stated that she would assist with the progress of this.

**11. Correspondence.**

The Clerk reported on the correspondence received during the course of the month.

Parish Liaison Meeting on 18<sup>th</sup> March 2010 - It was agreed that Councillor Harrison would attend the forthcoming Parish Liaison meeting at MBC.

**Action: Clerk to inform MBC.**

**12. Planning Matters.**

No planning applications were received during the month.

Ledian Farm – Members discussed this planning application and its approval by MBC. Councillor Graham reported that the Section 106 monies allocated for this development amounted to £22050 to be spent on recreation amenities within a 2 to 3 mile radius of the development.

Following discussions it was agreed that the PC should put together a project for the Playing Field.

**Action: Members to progress.**

**13. Financial Matters.**

The financial statements for the Parish Council Account and Playing Field Account were presented to Councillors. These were discussed, and accepted by members (Fort/Finlay).

Councillor Harrison informed members that a grant of £5000 had been received from Grass Roots for the Playing Field. This was passed to the Clerk to bank.

**14. Leeds Playing Field.**

Councillor Harrison spoke regarding the renovations and work being undertaken at the pavilion. She informed members that the building needed to be rewired due to Health and Safety reasons and a

quotation for the work had been received for £500. This essential work was approved by members (Finlay/Graham).

It was agreed that the Clerk should submit a grant application to the Mayors Charity fund to seek a donation towards this.

**Action: Clerk to submit a grant application as agreed.**

Councillor Harrison reported on quotations for a container at the playing field for the storage of equipment. She informed members that the most reasonable quotation was for £910.00; however she needed to ascertain whether this price included delivery.

Members discussed the quotation and the options open to the Parish Council. It was agreed that there was a need for the container and therefore members approved the quotation for £910.00.

It was agreed that Councillor Harrison would progress this further.

Members approved that an additional cost may be incurred for the supply of railway sleepers to use as a base for the container.

**Action: Councillor Harrison to progress.**

Members discussed the planned Football Fun day for the Easter weekend.

It was agreed that Councillors Graham, Harrison and Finlay would liaise with Councillor Aitken in order to progress the publicity for this event.

**Action: Councillor to progress.**

Councillor Graham reported on the progress of the new play equipment at the playing field. It was agreed that a site meeting should take place in order to agree the location of the new equipment.

**Action: Members to arrange a site meeting in order to progress further.**

The maintenance of the playing field was discussed and a schedule of work was circulated to all members for information. It was noted that work to the cost of £400 needed to be undertaken in order to tidy up the area, this was approved by all present. (Finlay/Fort).

**Action: Councillor Harrison to action.**

#### **15. Parish Maintenance.**

Councillor Harrison circulated a schedule of maintenance work to members for their consideration.

This was discussed by all present. It was agreed that there was a need for the Parish Council to undertake additional maintenance to that undertaken by MBC and KCC.

The schedule of maintenance to be undertaken by Rowlandscapes was approved for the forthcoming financial year.

The Clerk was asked to ascertain the schedule of maintenance undertaken by KCC regarding footpaths and street sweeping to enable the timescales to be coordinated.

**Action: Clerk to action.**

#### **16. Church Car Park.**

This matter was discussed earlier during the meeting and no further discussion took place.

#### **17. Highway Matters.**

Councillor Harrison spoke regarding a planning application for G Forces which had been submitted within the parish of Thurnham. She spoke regarding the concerns over the highway implication with regards to additional traffic and the possible increase in traffic along Caring Lane. She asked for members support to fetch these concerns to the attention of the planning authority. This was discussed by members and it was agreed that an objection should be submitted to MBC by Leeds Parish Council.

**Action: Clerk to progress.**

#### **18. Disabled Parking Bay.**

This matter was discussed earlier during the meeting and no further discussion took place.

**19. Parish Newsletter.**

Members noted correspondence from The PCC regarding an annual increase in the cost of the Parish Councils pages in the church magazine. This was discussed and agreed by all present.

**Action: Clerk to respond to PCC.**

**20. Village Design Statement.**

Councillor Finlay reported that the first draft of the Village Design Statement had been completed, she informed members that this was currently with Phil Turner for inspection and she suggested a public meeting in the near future.

**21. Kent International Gateway.**

Councillor Harrison reported on the current situation regarding KIG.

**22. Further questions from public.**

No matters were raised.

**23. Urgent Matters.**

No matters were raised.

**24. Date of next Parish Council Meeting.**

Tuesday 13<sup>th</sup> April 2010.

***There being no further business the meeting was closed at 9.45pm.***

**Signed:** \_\_\_\_\_  
**Chairman**

**Dated:** \_\_\_\_\_