

**LEEDS PARISH COUNCIL**  
**Mrs Sherrie Babington - Parish Clerk**  
**4 Birkhall Close, Walderslade**  
**Chatham, Kent, ME5 7QD**

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**To all Members of the Parish Council.**

*Notice is hereby given, that the Annual Statutory Meeting of the Parish Council is to be held on Tuesday 14<sup>th</sup> May 2024 at 7.00pm in Leeds Village Hall.*

*Members are hereby summonsed to attend.*

**AGENDA**

**1. To receive the Declaration of Acceptance of Office for Elected Councillors.**

**2. To elect a chairman.**

To receive and consider nominations for Chairman.

**3. To receive the Chairman's Declaration of Acceptance of Office.**

**4. To elect a Vice-Chairman.**

To receive and consider nominations for Vice-Chairman.

**5. Apologies.**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

*To consider any Dispensation requests received by the Parish Clerk and not previously considered.*

**6. To appoint Committees & Representatives and outside bodies.**

**7. Declaration of Interests.**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

*To consider any Dispensation requests received by the Parish Clerk and not previously considered.*

**8. Minutes of the previous meetings.**

To consider the minutes of the previous meeting and if in order sign as a true record.

**9. Matters arising from the minutes.**

To consider any matters arising, not on the agenda elsewhere.

**10. Public Participation.**

*To discuss any questions received by members of the public.*

**11. Highways Matters.**

*To consider highway matters.*

**12. Clerks Report.**

*To consider the Clerks Report.*

**13. Chairman's Report.**

*To receive the Chairman's Report.*

**14. Financial Matters:**

**a. Financial Statement.**

*To receive and approve the financial statement and payments – report circulated with meeting papers.*

**b. 2023/2024 Accounts, Internal Controls and AGAR.**

*To receive and agree the 2023/2024 Accounts, Internal Controls and AGAR.*

**15. Report from KCC Councillor.**

*To receive the KCC Councillors report.*

**16. Report from MBC Councillor.**

*To receive the MBC Ward Councillors Report.*

**17. Planning Matters.**

**a. To consider Planning Applications Received.**

*No applications to consider.*

**b. MBC Decisions and Appeals**

*23/503198/TCA*

*Ringers Upper Street Leeds Kent ME17 1SL*

*Conservation Area Notification: To reduce one silver birch tree (T1) to height of 14m and spread of 8.5m, reduce one beech tree (T2) to height of 14m and spread of 8.2m, reduce one oak tree (T3) to height of 14m and spread of 9.6m and reduce one silver birch tree (T4) to height of 16m and spread of 11.4m.*

*No Objections*

*23/503198/TCA*

*Ringers Upper Street Leeds Kent ME17 1SL*

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*No Objections*

**c. Other Planning Matters**

*Notification of Appeal Lodged with the Planning Inspectorate*

*Proposal: Conversion of the existing kennels to a 3-bedroom residential dwelling, conversion of outbuildings to provide ancillary residential accommodation, and change of use of land to provide private amenity, parking and landscaping.*

*Location: Caring Stud Caring Road Leeds*

*An appeal has been lodged by Mr Charles Plumley in relation to the above for the following reason: The Council has refused permission for this application.*

*The Planning Inspectorate/Secretary of State has decided that the appeal will be determined on the basis of Written Representations.*

*The Council has been asked to give notice of the appeal to owners and occupiers of properties near the site as well as other interested parties. Any comments and/or representations received in relation to this application have already been forwarded to the Planning Inspectorate and will be considered by the Inspector when deciding the appeal. If you wish to make comments, or modify/withdraw your previous representation, you can do so online at <https://acp.planninginspectorate.gov.uk>. If you do not have access to the internet, you can send your comments to:*

*Daniel Reid, Temple Quay House, 2 The Square, Bristol, BS1 6PN, , quoting reference(s) APP/U2235/W/24/3337645.*

**18. Parish Maintenance.**

*To receive an update on Parish Maintenance.*

**19. Leeds Playground, Playing Field, Tennis Courts & Pavillion.**

*To receive a report on Leeds Playing Field.*

**20. Street Lighting.**

*To receive a report on Parish Street Lighting.*

**21. Church Yard Lighting.**

*To receive a report on Church Yard Lighting.*

**22. Resilience/Emergency Plan.**

**23. Parish Council Events.**

*D-Day Celebrations – 6<sup>th</sup> June 2024.*

**24. Items for next Agenda.**

**25. Date of next Meeting – 11<sup>th</sup> June 2024**

*S Babington*

Mrs Sherrie Babington

Clerk to the Parish Council