

LEEDS PARISH COUNCIL
Mrs Sherrie Babington - Parish Clerk
4 Birkhall Close, Walderslade
Chatham, Kent, ME5 7QD

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To all Members of the Parish Council.

Notice is hereby given, that the Annual Statutory Meeting of the Parish Council is to be held on Tuesday 13th May 2025 at 7.00pm in Leeds Village Hall.

Members are hereby summonsed to attend.

AGENDA

1. To elect a chairman.

To receive and consider nominations for Chairman.

2. To receive the Chairman's Declaration of Acceptance of Office.

3. To elect a Vice-Chairman.

To receive and consider nominations for Vice-Chairman.

4. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

5. To appoint Committees & Representatives and outside bodies.

6. Parish Council Policy Review.

To consider and review Parish Council Policies, Internal Controls and Risk Register.

7. Declaration of Interests.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

8. Minutes of the previous meetings.

To consider the minutes of the previous meeting and if in order sign as a true record.

9. Matters arising from the minutes.

To consider any matters arising, not on the agenda elsewhere.

10. Public Participation.

To discuss any questions received by members of the public.

11. Highways Matters.

To consider highway matters.

12. Clerks Report.

To consider the Clerks Report.

13. Chairman's Report.

To receive the Chairman's Report.

14. Parish Council Policy Review.

15. Financial Matters:

a. Financial Statement.

To receive and approve the financial statement and payments – report circulated with meeting papers.

b. 2024/2025 Accounts and AGAR.

The 24/25 Accounts and AGAR are currently with the Internal Auditor for full review and will be presented to the June PC Meeting for members formal consideration and approval.

16. Report from KCC Councillor.

To receive the KCC Councillors report.

17. Report from MBC Councillor.

To receive the MBC Ward Councillors Report.

18. Devolution and Community Governance Review.

To receive a report on Devolution and the Community Governance Review.

19. Planning Matters.

a. To consider Planning Applications Received.

25/501061/LBC - Little Foxes Upper Street Leeds Kent ME17 1RU

Listed Building Consent for conversion of existing redundant barn to 1no. self-build annexe, including alterations to fenestration.

25/501060/FULL - Little Foxes Upper Street Leeds Kent ME17 1RU

Change of use of existing redundant barn to 1no. Self-build annexe, including alterations to fenestration.

b. MBC Decisions and Appeals

25/501329/SUB

Ledian Farm Upper Street Leeds Kent ME17 1RZ

Submission of details to discharge condition 20 (i) (archaeological field evaluation) subject to application 21/506208/FULL (Phase 3 for 39 assisted living units)

Application Permitted

25/500500/SUB

Abbey Farm Lower Street Leeds Kent ME17 1TL

Submission of details application pursuant to condition 16 (Landscaping Scheme), condition 18 (Ecological Management Plan, relating to areas 1 and 2 of plan DHA/15841/200 Rev A of application 23/503997/FULL) and condition 34 (Construction Ecological Management Plan) in relation to planning permission 23/503997/FULL.

Application Permitted

c. Other Planning Matters

To consider other planning matters

20. Parish Maintenance.

To receive an update on Parish Maintenance.

21. Leeds Playground, Playing Field, Tennis Courts & Pavillion.

To receive a report on Leeds Playing Field.

22. Church Car Park.

Pedestrian access.

23. Street Lighting.

To receive a report on Parish Street Lighting.

24. Parish Council Events.

To receive a report for the forthcoming events.

25. Items for next Agenda.

26. Date of next Meeting – 10th June 2025

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Mrs Sherrie Babington

Clerk to the Parish Council