

The Minutes of the Annual Statutory Meeting of Leeds Parish Council on Tuesday, 10<sup>th</sup> May 2022  
at 7.00pm in the Leeds and Broomfield Village Hall.

*Councillor's present: Bernini  
Fort  
Greeff  
Ingram  
Springford*

*Also, present: Parish Clerk, Mrs Sherrie Babington, Representatives from Southern Water, and members of the public.*

*The meeting was chaired by Councillor Greeff.*

*Prior to the start of the meeting representatives from Southern Water gave a presentation on the planned work through the village, commencing on 4<sup>th</sup> July for 9 weeks, involving local road closures. They stated that they would circulate the details to the PC for resident information.*

*It was agreed that the PC would place this information on the PC website and social media.*

**1. Elect a Chairman.**

Cllr Greeff nominated Cllr China as Chairman, this was seconded by Cllr Ingram and agreed by all present.

Cllr China gave his apologies to the meeting but had indicated he was willing to take this position if elected.

**2. Chairman's Declaration of Acceptance of Office.**

This was deferred to the next meeting.

**3. Appointment of Vice-Chairman.**

Cllr Springford nominated Cllr Greeff as Vice-Chairman, this was seconded by Cllr Bernini and agreed by all present.

Cllr Greeff accepted this position.

**4. Apologies.**

Apologies and reasons for absence were received from Cllrs China and Gallafant and approved.

**5. Committees, Representatives and Outside Bodies.**

The Committees, Representatives and Outside Bodies were approved by members.

**6. Declaration of Interests.**

No interests were declared.

**7. Minutes of the previous meeting.**

The minutes of the previous meeting were circulated to all members.

These were proposed by Cllr Greeff as a true record, seconded by Cllr Fort and agreed by all present.

The minutes were then signed and dated by the Chairman of the meeting.

**8. Matters arising from the Minutes.**

Christmas Tree – It was agreed that the current Christmas Tree was in a healthy condition and therefore should be reshaped rather than replaced.

It was agreed that Cllr Springford would raise this with Leeds Castle at the meeting members were due to attend.

**9. Public Comments and Observations.**

No matters were raised.

**10. Highways Matters.**

Cllr Bernini reported that the resurfacing in the village had been deferred until the Southern Water works had been completed.

**11. Clerks Report.**

The Clerk's Report was noted by members.

**12. Chairman's Report.**

The Vice-Chairman gave Cllr China's Chairman's report to the meeting.

Streetlights – Quotation received to replace all existing lights with LED at a cost of £2450.

This quotation was accepted by members. (Fort/Bernini)

Church Yard Lighting – Quotation received for £12926 plus vat.

Cllr Bernini spoke regarding this quotation. Members agreed in principle that they would like to support the project, subject to liaison and the approval of the church, and seeking further quotations.

***Action: Cllr China and Bernini to progress.***

**13. Financial Matters.**

a. Financial Statement

The Financial Statement was circulated to all members present and agreed. (Fort/Greeff)

**14. KCC Councillors Report.**

No matters were reported.

**15. MBC Councillors Report.**

Cllr Fort gave her report to the meeting.

**16. Planning Matters.**

New Applications Received

22/501844/REM Land South of Sutton Road Langley Kent

Section 73 - Application for Minor Material Amendment to approved plans condition 1 (Changes to layout and design of plots 174, 175, 176 and 177) and Variation of condition 4 (Extension of time for temporary car park and footpaths by 2 years) pursuant to 19/503614/REM for - Approval of Reserved Matters of appearance, landscaping layout and scale for the erection of four dwellings (that will be used as a temporary sales area) following the approval of outline planning permission ref. 15/509015/OUT.

22/501934/FULL 2 Brogden Farm Cottages Old Mill Road Leeds Maidstone

Erection of an outbuilding in rear garden with decking area ancillary to the main dwelling (Part retrospective).

22/502140/FULL Seymours Orchard Back Street Leeds Kent ME17 1TF  
Erection of a detached oak framed garage/workshop with home office above.

Planning Decisions

22/500747/LBC

Arnoldbrae Oast Back Street Leeds Kent ME17 1TF

Listed Building Consent for erection of an outbuilding to house a swimming pool and to add a below ground

extension. Changes to fenestration. (resubmission of 18/506096/LBC).

Application Permitted

22/500747/LBC

Arnoldbrae Oast Back Street Leeds Kent ME17 1TF

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extension. Changes to fenestration. (resubmission of 18/506096/LBC).

Application Permitted

Other Planning Matters

No matters were raised.

**17. Parish Maintenance.**

No matters were raised.

**18. Leeds Playing Field.**

No matters were raised.

**19. Street Lighting.**

No matters were raised.

**20. Church Yard Lighting.**

No further matters were raised.

**21. Parish Defibrillator.**

The Clerk reported that she was awaiting costs for a defibrillator.

*Action: Clerk to action.*

**22. Parish Christmas Tree.**

No further matters were raised.

**23. Jubilee Celebrations.**

Members spoke regarding planned the Parish Jubilee celebrations and the location of the beacon was approved.

**24. Annual Meeting of the Parish.**

It was agreed that this would be held prior to the PC meeting in June.

The Clerk was asked to send out the invitations for this to village organisations .

***Action: Clerk to progress.***

**25. Items for the next agenda.**

No matters were raised.

**26. Date of next meeting.**

14<sup>th</sup> June 2022.

There being no further business to discuss the meeting was closed to the press and public at 8.10pm.

Signed: \_\_\_\_\_

Chairman

Dated: \_\_\_\_\_