

**LEEDS PARISH COUNCIL**  
**Mrs Sherrie Babington - Parish Clerk**  
**4 Birkhall Close, Walderslade**  
**Chatham, Kent, ME5 7QD**

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*Email : [clerk@leedsparishcouncil.gov.uk](mailto:clerk@leedsparishcouncil.gov.uk)  
Telephone : 01634 867173*

**To all Members of the Parish Council.**

*Notice is hereby given, that the next Meeting of the Parish Council is to be held on Tuesday 9<sup>th</sup> January 2024 at 7.00pm in Leeds Village Hall.*

*Members are hereby summonsed to attend.*

**AGENDA**

**1. Apologies.**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

**2. Declaration of Interests.**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

**3. Parish Councillor Vacancy.**

*To consider any applications for co-option.*

*This will be taken as a confidential item at the close of the meeting to the press and public.*

**4. Minutes of the previous meetings.**

To consider the minutes of the previous meeting and if in order sign as a true record.

**5. Matters arising from the minutes.**

To consider any matters arising, not on the agenda elsewhere.

**6. Public Participation.**

*To discuss any questions received by members of the public.*

**7. Highways Matters.**

*To consider highway matters.*

**8. Clerks Report.**

*To consider the Clerks Report.*

**KALC Community Award**

*We are delighted to announce that we have now launched the 2024 KALC Community Awards Scheme, with support from Kent County Council, the High Sheriff of Kent, and the Mayor of Medway. This follows a very successful 2023 Awards Scheme, which was adopted by 79 member Councils.*

*The Award Winners receive a Framed Certificate. The Council can decide whether to present something extra to their winner.*

*The first step is for the Council to agree to adopt the Scheme. The Council would then need to submit its Nomination to [manager@kentalc.gov.uk](mailto:manager@kentalc.gov.uk) by Friday 2nd February 2024.*

**9. Chairman's Report.**

*To receive the Chairman's Report.*

**10. Financial Matters:**

**a. Financial Statement.**

*To receive and approve the financial statement and payments – report circulated with meeting papers.*

**b. 2024/2025 Budget and Precept.**

*To consider the draft budget and agree the 2024/25 Precept Demand.*

**11. Report from KCC Councillor.**

*To receive the KCC Councillors report.*

**12. Report from MBC Councillor.**

*To receive the MBC Ward Councillors Report.*

**13. Planning Matters.**

**a. To consider Planning Applications Received.**

*23/505173/FULL - Little Foxes Upper Street Leeds Maidstone Kent ME17*

*Conversion of existing redundant barn to annexe ancillary to main dwelling (revised scheme to application 19/505191/FULL) (Resubmission 23/502439/FULL).*

*23/505174/LBC - Little Foxes Upper Street Leeds Maidstone Kent ME17*

*Listed Building Consent - Conversion of existing redundant barn to annexe ancillary to main dwelling (revised scheme to application 19/505191/FULL) (Resubmission 23/502439/FULL).*

**b. MBC Decisions and Appeals**

*23/504011/TCA*

*Tower House Cottage Upper Street Leeds Kent ME17 1RU*

*Conservation Area Application - G1, trees on the rear boundary line consisting of Yew and Thuja. The group of trees are overhanging the property and rear garden by 2 meters this is reducing light and also causing considerable leaf and algae build up in the gutters. We would like to prune them back to as close to the boundary line as possible. Current southern spread of 3.5 meters proposed radial spread of 2 meters on the southern side of the canopy.*

*No Objections*

*23/503765/LBC*

*Fox Cottage Upper Street Leeds Kent ME17 1RX*

*Listed Building Consent for installation of an EV Charging Point.*

*Application Permitted*

*23/504807/TCA*

*Abbey Mill House Lower Street Leeds Maidstone Kent ME17 1RR*

*Conservation Area Notification : One large Eucalyptus tree removal down to a stump. Stump left in ground at approximate height of 500mm. Removal is safest option for the safekeeping neighbouring Manor House. The tree has grown on an elevated section of ground with a retaining wall close by the trunk, leading to increased instability. Replanting is not considered necessary.*

*No Objections*

*23/504281/LBC*

*Abbey Mill House Lower Street Leeds Maidstone Kent ME17 1RR*

*Listed Building Consent for insertion of a replacement window and external door.*

*Application Permitted*

*c. Other Planning Matters*

**14. Parish Maintenance.**

*To receive an update on Parish Maintenance.*

**15. Leeds Playground, Playing Field, Tennis Courts & Pavillion.**

*To receive a report on Leeds Playing Field.*

**16. Street Lighting.**

*To receive a report on Parish Street Lighting.*

**17. Church Yard Lighting.**

*To receive a report on Church Yard Lighting.*

**18. Resilience/Emergency Plan.**

*The Kent Resilience Forum (KRF) is linking up with Communities Prepared to highlight a series of free online training workshops taking place in the New Year for local community volunteers looking to develop their skills and create their community resilience plans.*

*We are encouraging parish and town councils, and other community groups, to take part in these courses, to help them become better prepared to respond to a range of potential emergency situations in their local area, from flooding and severe weather to a loss of utilities.*

*Please find below the details for the upcoming free training sessions offered by Communities Prepared:*

*Snow volunteer training session*

*Wednesday 17 January 2024 6pm*

*Flood Volunteer Session*

*Thursday 18 January 2024 6pm*

*Community Emergency Planning Workshop – Part 1*

*Wednesday 24 January 2024 6pm*

*Community Emergency Planning Workshop – Part 2*

*Wednesday 31 January 2024 6pm*

*Community Emergency Planning Troubleshooting*

*Wednesday 7 February 2024 6pm*

*Here's the link to visit the Community Prepared website to find out more or register:  
[www.communitiesprepared.org.uk/events/](http://www.communitiesprepared.org.uk/events/)*

*I have also included some links on our website to some support material to help you create or update your emergency community plan if needed.*

*[www.kentprepared.org.uk/community-resilience](http://www.kentprepared.org.uk/community-resilience)*

*Apologies if you have already received this message from another source and please don't hesitate to contact me if you have any questions.*

*Merry Christmas and Happy New Year from the Kent Resilience Team!*

*Andrea Allegra  
Senior Community Resilience Officer  
07771 905845 / 01622 692121 x8598  
Kent Fire and Rescue Headquarters, The Godlands,  
Straw Mill Hill, Tovil.*

**19. Parish Council Events.**

*D-Day Celebrations – 6<sup>th</sup> June 2024.*

**20. Items for next Agenda.**

**21. Date of next Meeting – 13<sup>th</sup> February 2024**

*S Babington*

Mrs Sherrie Babington  
Clerk to the Parish Council