

**The Minutes of the Meeting of Leeds Parish Council**  
**held in Leeds and Broomfield Village Hall on Tuesday, 12<sup>th</sup> June 2018 at 7:30 PM.**

***Councillors present: Beale  
China  
Fort  
Govett  
Greeff  
Springford***

***Also, present: Parish Clerk, Mrs Sherrie Babington, KCC Councillor Gary Cooke and members of the public.***

***The meeting was chaired by Councillor Govett.***

- 1. Chairman's Declaration of Acceptance of Office.**  
Cllr Govett signed his Declaration of Acceptance of Office.
- 2. Apologies.**  
Apologies were received from Cllr Martin.
- 3. To appoint Committees, Representatives to Outside Bodies and other external appointments.**  
The following Committees and Representatives to Outside Bodies were appointed.

**Planning Committee**

Cllr. Martin  
Cllr. Fort  
Cllr. Beale

**Finance Committee**

Cllrs. China  
Cllr. Govett

**Highways Committee**

Cllr. Govett  
Cllr. Martin  
Cllr. Greeff

**Funding Committee**

To be appointed as necessary

**Representatives**

Footpaths	Cllrs. Springford
Police Liaison/Special Constable	Cllr. Springford
KALC	Cllrs. China
Playing Field/Pavillion	Cllr. China
Environmental/Maintenance	Cllrs. China/Beale
Street Lighting	Cllrs. China/Beale

Parish Magazine	Cllrs. Fort/China
JPG	Cllrs. Fort/Beale
School Liaison	Cllr. Greeff
Public Transportation	Cllr. Springford
Website	Cllr. Govett
Lorry Watch/Speed Watch	Cllrs. Martin

**Other Appointments**

Internal Auditor - Martin Thomas and Co

External Auditor - Little John

Bank - Cooperative

**4. Declaration of Interests.**

No interests were declared.

**5. Minutes of the previous meeting.**

The minutes of the previous meeting were circulated to all members.

These were proposed by Cllr China as a true record, seconded by Cllr Fort and agreed by all present.

The minutes were then signed and dated by the Chairman.

**6. Matters arising from the Minutes.**

There were no matters arising.

**7. Public Comments and Observations.**

No matters were raised.

**8. KCC Councillors Report.**

KCC Councillor Cooke have his report to the meeting.

He informed members that KCC was undertaking a Find and Fix Programme to repair potholes and he urged residents to report all potholes on the KCC Website.

He stated that he was mindful that HGVs were using the Parish and he had been in contact with the police and was trying to arrange a meeting with the Police and Crime Commissioner regarding enforcement to address the problem.

Cllr Fort stated that this was getting worse.

He spoke regarding the Relief Road and stated that KCC were continuing to work on the analysis and traffic census to develop a business plan for the Relief Road, he stated that £200,000 was being spent in this work.

A discussion took place regarding the Relief Road and Cllr Cooke spoke regarding the relationship between KCC and MBC and stated that MBC had now issued a Judicial Review against KCC.

Cllr Govett summarised the discussions and thanks Cllr Cooke for his report.

**9. MBC Ward Councillors Report.**

MBC Councillor Fort gave her report to the meeting.

She reported that MBC had held a Strategy Day for MBC Councillors to look at the future vision for Maidstone.

#### 10. Highways Matters.

Members discussed the issue of HGVs in the Parish and what action could be taken to stop this.

Cllr Cooke stated that he and Highways Officer Sue Laporte had looked at the signage and this was adequate, he stated that the police were not supporting Lorry Watch and therefore this was no-longer being undertaken in the Parish.

#### 11. Police Report.

Members discussed the need to have CCTV Cameras at the Playing Field and Church Car Park. It was agreed that quotations would be sought for these systems.

**Action: Clerk to forward company details to Cllr China to seek quotations.**

#### 12. Correspondence Report.

The correspondence received during the month was noted by members.

#### 13. Planning Matters.

##### New Applications Received

18/502354/LBC Cordwainers Caring Lane Leeds Maidstone Kent  
Listed Building Consent for reconstruction of chimney stack renewal of timber gutters with lead lined timber gutters replacement of rainwater goods and general roof repairs.

##### MBC Decisions

No matters were reported.

#### 14. Financial Matters.

##### a. Financial Statement.

The Financial Statement was circulated to all members present and agreed.

##### Bank Balances

**Opening Balance on Community Direct Plus Account £67414.90**

Less/Add Account transfers/deposits £0.00

Less Account for payment £1058.38

**Closing Balance on Community Direct Plus Account £66356.52**

**Opening Balance on Business Select 14 Day Account £30155.63**

Less/Add Account transfers/deposits £0.00

**Closing Balance on Business Select 14 Day Account £30155.63**

**Balance on all PC Accounts £96512.15**

#### 15. Parish Maintenance.

Cllr China reported on the maintenance in the Parish. He stated that a gardener had not been found to work in the Village, however members were still looking.

It was agreed that the Parish Maintenance would be reviewed in November.

**Action: Clerk to place item on November Agenda.**

**16. Leeds Playing Field, Tennis Courts, Pavilion, and Children's Play Area.**

Cllr China stated that the Pavillion needed painting and he asked members still needed to determine what colour to paint it.

It was agreed that Cllr China would agree a colour and progress the work.

***Action: Cllr China to progress.***

**17. Street Lighting.**

Cllr China reported on the street lighting.

**18. Defibrillator.**

Members considered having a Defibrillator in the Parish.

This was discussed, and it was agreed that this matter would not be progress further and the item would be removed from the agenda.

**19. Public Comments and Observations.**

No matters were raised.

**20. Urgent Matters.**

No matters were raised.

**21. Date of next meeting.**

10<sup>th</sup> July 2018.

***There being no further business to discuss the meeting was closed to the press and public at 8.40pm.***

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_