

**LEEDS PARISH COUNCIL**  
**Mrs Sherrie Babington - Parish Clerk**  
**4 Birkhall Close, Walderslade**  
**Chatham, Kent, ME5 7QD**

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*Email : [clerk@leedsparishcouncil.gov.uk](mailto:clerk@leedsparishcouncil.gov.uk)  
Telephone : 01634 867173*

***To all Members of the Parish Council.***

*Notice is hereby given, that the Annual Statutory Meeting of the Parish Council is to be held on Tuesday 10<sup>th</sup> June 2025 at 7.00pm in Leeds Village Hall.*

*Members are hereby summonsed to attend.*

**AGENDA**

**1. Apologies.**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

*To consider any Dispensation requests received by the Parish Clerk and not previously considered.*

**2. Declaration of Interests.**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

*To consider any Dispensation requests received by the Parish Clerk and not previously considered.*

**3. Minutes of the previous meetings.**

To consider the minutes of the previous meeting and if in order sign as a true record.

**4. Matters arising from the minutes.**

To consider any matters arising, not on the agenda elsewhere.

**5. Public Participation.**

To discuss any questions received by members of the public.

**6. Highways Matters.**

To consider highway matters.

**7. Clerks Report.**

To consider the Clerks Report.

**8. Chairman's Report.**

To receive the Chairman's Report.

**9. Parish Council Policy Review.**

To consider and review Parish Council Policies, Internal Controls and Risk Register.

**10. Financial Matters:**

**a. Financial Statement.**

To receive and approve the financial statement and payments – report circulated with meeting papers.

b. 2024/2025 Accounts and AGAR.

To consider the internally audited 24/25 Accounts and AGAR .

- *To review and note the Internal Audit Report for the 24/25 Accounts.*
- *To review Section 1 Annual Governance Statement 2024/25 of the Annual Governance & Accountability Return and signing by the Clerk & Chair.*
- *To review Section 2 Accounting Statements 2024/25 of the Annual Governance & Accountability Return as certified by the Responsible Financial Officer and signing by the Chair.*

**11. Report from KCC Councillor.**

To receive the KCC Councillors report.

**12. Report from MBC Councillor.**

To receive the MBC Ward Councillors Report.

**13. Devolution and Community Governance Review.**

To receive a report on Devolution and the Community Governance Review.

**14. Planning Matters.**

a. To consider Planning Applications Received.

25/501061/LBC - Little Foxes Upper Street Leeds Kent ME17 1RU

Listed Building Consent for conversion of existing redundant barn to 1no. self-build annexe, including alterations to fenestration.

25/501060/FULL - Little Foxes Upper Street Leeds Kent ME17 1RU

Change of use of existing redundant barn to 1no. Self-build annexe, including alterations to fenestration.

b. MBC Decisions and Appeals

25/501571/NMAMD

Ledian Farm Upper Street Leeds Kent ME17 1RZ

Nonmaterial amendment to conditions 9 (LEMP), 16 (Drainage) and 20 (Archaeology) to allow early delivery of eastern boundary bunded landscaping (21/506208/FULL: Erection of 39 no. units for assisted living (Class C2) as Phase 3 of Ledian Gardens continuing care retirement community development)

Application Permitted

25/501346/FULL

Briar House Upper Street Leeds Kent ME17 1SL

Erection of a single storey rear extension to extend the kitchen.

Application Permitted

25/501347/FULL

Briar House Upper Street Leeds Kent ME17 1SL

Installation of 8 solar panels on south facing side of detached garage roof

Application Permitted

25/501101/SUB

1 Stanley Cottages Lower Street Leeds Kent ME17 1RL

Submission of details pursuant to condition 4 - (Materials) subject to 24/503768/LBC

Application Permitted

25/500864/FULL

1 And 2 Foley Hill Cottages Lower Street Leeds Kent ME17 1TL

Erection of 2no. double garages within the adjacent parking area to service both 1 & 2 Foley Hill Cottages with photovoltaic panels on south facing roof slope and electric car charge points.

Application Permitted

25/500382/SUB

Old Mill Farm Penfold Hill Leeds Kent ME17 1RJ

Submission of details pursuant to condition 7 - Sustainable Surface Water Drainage, Subject to 22/505703/FULL

Application Refused

The Council hereby REFUSES the detail(s) reserved by the Condition(s) as listed above for the following Reason(s):

(1) The following conditions are refused for the following reasons:

Condition 7 - The submitted details are insufficient to meet the requirements of the planning condition. The request from KCC Flood and Water Management for additional details were forwarded to the applicant, but these details were not forthcoming. In the absence of these additional details this condition cannot be discharged.

c. Other Planning Matters

To consider other planning matters

**15. Parish Maintenance.**

To receive an update on Parish Maintenance.

**16. Leeds Playground, Playing Field, Tennis Courts & Pavillion.**

To receive a report on Leeds Playing Field.

**17. Church Car Park.**

Pedestrian access.

**18. Street Lighting.**

To receive a report on Parish Street Lighting.

**19. Parish Council Events.**

To receive a report for the forthcoming events.

**20. Items for next Agenda.**

**21. Date of next Meeting – 8<sup>th</sup> July 2025**

*S Babington*

Mrs Sherrie Babington

Clerk to the Parish Council