

The Minutes of the Meeting of Leeds Parish Council
held in Leeds and Broomfield Village Hall on Tuesday, 13th November 2018 at 7:30 PM.

***Councillors present: Beale
China
Fort
Govett
Martin
Springford***

Also, present: Parish Clerk, Mrs Sherrie Babington, Representative from Inspired Villages and members of the public.

The meeting was chaired by Councillor Govett.

1. Apologies.

Apologies were received from Cllrs Greeff and KCC Councillor Cooke.

2. Declaration of Interests.

No interests were declared.

3. Minutes of the previous meeting.

The minutes of the previous meeting were circulated to all members.

These were proposed by Cllr China as a true record, seconded by Cllr Martin and agreed by all present.

The minutes were then signed and dated by the Chairman.

4. Matters arising from the Minutes.

There were no matters arising.

5. Public Comments and Observations.

Representatives from Inspired Villages attended the meeting to update members on the progress of the proposals for Ledian Farm. She circulated information on Inspired Villages to all present and confirmed that the work would commence in the spring of 2019.

6. KCC Councillors Report.

KCC Councillor Cooke gave his apologies to the meeting.

Cllr Fort stated that she had spoken to Cllr Cooke and he had confirmed that the work on the Relief Road was ongoing.

7. MBC Ward Councillors Report.

MBC Councillor Fort gave her report to the meeting.

She reported that the 100th Anniversary of WW1 Parade would take place at the weekend.

MBC Judicial Review – Cllr Fort reported that an oral hearing had taken place and between MBC and KCC, and MBC were due to meet with its lawyers for a debrief.

She confirmed that BC was currently working on its Local Plan Review.

8. Highways Matters.

It was reported that the yellow hatchings outside of the George Public house were in need of repainting.

Action: Clerk to report to KCC.

Fly tipping in Burberry Lane – Cllr Fort confirmed that MBC were investigating the fly tipping in Leeds. She stated that Kent County Council were cutting back and considering charging residents to deposit certain items at their tips and therefore this would increase fly tipping.

Cllr China reported on the highways meeting he had attended.

A resident asked about having signs installed to stop HGVs from accessing Old Forge Lane. Cllr China stated that KCC had forwarded details of signage and these were £200 each.

Cllr Govett asked if unsuitable for HGV signs could be purchased by the Parish Council to install along Old Forge Lane.

This was agreed by members and Cllr China was given authority to progress this on behalf of the Parish Council.

Action: Cllr China to progress.

9. Police Report.

No matters were raised.

10. Correspondence Report.

The correspondence received during the month was noted by members.

11. Planning Matters.

New Applications Received

18/505153/FULL 4 Rutland Cottages Back Street Leeds Maidstone Kent
Change of use of former agricultural land to garden land (retrospective)

MBC Decisions

18/504614/FULL
The Barn Fulling Mill Caring Lane Leeds Maidstone Kent ME17 1TJ
Conversion of part of existing barn to provide habitable accommodation for use as a holiday let.
Application Permitted

18/504605/FULL
Rose Cottage Caring Lane Leeds Maidstone Kent ME17 1TG
Demolition of existing conservatory and erection of orangery to rear.
Application Permitted

12. Financial Matters.

a. Financial Statement.

The Financial Statement was circulated to all members present and agreed.

Bank Balances

Opening Balance on Community Direct Plus Account	£60817.52
Less/Add Account transfers/deposits	£0.00
Less Account for payment	£5024.99
Closing Balance on Community Direct Plus Account	£56653.93
Opening Balance on Business Select 14 Day Account	£30155.63
Less/Add Account transfers/deposits	£0.00
Closing Balance on Business Select 14 Day Account	£30155.63
<u>Balance on all PC Accounts</u>	<u>£86809.56</u>

2019/20 Budget – The Clerk circulated the draft 2019/20 budget and report to all members for consideration. It was agreed that this item would be placed on the next agenda no consideration and approval.

Action: Clerk to place item on the next agenda.

13. Parish Maintenance.

Cllr China stated that the leaves had been cleared from Penfold Hill and Foley Hill.

He stated that the Christmas tree lights were being progressed and it had been suggested that a new Christmas tree should be planted in the New Year. This was agreed by members.

Cllr Govett stated that the pavilion looked very good and he thanked the football club for their work.

14. Leeds Playing Field, Tennis Courts, Pavilion, and Children's Play Area.

Cllr China reported there had been a problem with the toilet cistern in the pavilion and these were in the process of being repaired.

Tennis Courts – The Chairman spoke regarding the system of hiring a key for the tennis courts and he suggested that this was changed to allow residents to pay £5 and keep the key for a year. This was agreed by members. Cllr China stated that he would implement the new system.

New Children's Play Area – Cllr China circulated draft plans for the new play area to all members for their consideration. This was discussed and amendments were agreed.

Cllr China was asked to seek quotations to have the play area fenced and unfenced.

Action: Cllr China to action.

Cllr China informed members that a resident had confirmed that she would be hiring the pavilion for an art class each Friday, the Clerk confirmed the payment had been received for this.

Cllr Martin suggested that the Parish Council considers installing a defibrillator at the pavilion. This was discussed and it was agreed that this item should be placed on the next agenda for further discussion.

Action: Clerk to place item on the next agenda.

15. Street Lighting.

Cllr China that he had instructed Streetlights to repair 5 faulty lights.

16. CCTV In the Parish.

Cllr China reported that the CCTV had now been installed, and a fourth camera had been installed to ensure complete coverage of the car park.

He stated that the signage was also due to be installed and the CCTV System registered.

He confirmed that councillors would be off for training regarding the system.

Cllr Govett spoke regarding the problem of dog mess at the playing field and he suggested having signs regarding this. The Clerk stated that this would be covered by bylaws and it was agreed that this would be investigated.

17. 2019/20 Meeting Dates.

The 2019/20 meeting dates for circulated to all members and agreed.

18. Public Comments and Observations.

A resident reported that hedges need cutting back on Forge Lane to Burgess Hall Drive as these were encroaching on the pavement.

Action: Clerk to report to KCC.

19. Urgent Matters.

Councillor China reported on the KCC pilot bus scheme from Hollingbourne, Leeds, Langley and Otham to Morrisons.

He spoke regarding the KALC diffuser tubes project and stated that this was due to be positioned opposite the school, at the pub and at the sports field and would cost £940 per year.

20. Date of next meeting.

8th January 2019.

There being no further business to discuss the meeting was closed to the press and public at 8.40pm.

Signed: _____
Chairman

Dated: _____