

**The Minutes of the Meeting of Leeds Parish Council**  
**held in Leeds and Broomfield Village Hall on Tuesday, 9<sup>th</sup> October 2018 at 7:30 PM.**

***Councillors present: China  
Greeff  
Martin***

***Also, present: Parish Clerk, Mrs Sherrie Babington, and members of the public.***

***The meeting was chaired by Councillor China.***

**1. Apologies.**

Apologies were received from Cllrs Govett, Beale, Springford and Fort.

**2. Declaration of Interests.**

No interests were declared.

**3. Minutes of the previous meeting.**

The minutes of the previous meeting were circulated to all members.

These were proposed by Cllr Greeff as a true record, seconded by Cllr Martin and agreed by all present.

The minutes were then signed and dated by the Chairman.

**4. Matters arising from the Minutes.**

There were no matters arising.

**5. Public Comments and Observations.**

A resident attended the meeting to ask for support to have a pedestrian crossing on the B2163 to assist residents crossing the road, or if this was not possible could the Parish Council establish who owned the land to the rear of the houses opposite The George for parking.

Councillor Cooke stated that it was unlikely that KCC would approve a pedestrian crossing in that location due to the poor sight lines.

He stated that the land to the rear of the houses was owned by Strutt and Parker.

**6. KCC Councillors Report.**

KCC Councillor Cooke gave his report to the meeting.

He stated that he had met with the new Headteacher of the Leeds and Broomfield School.

He reported that there was an issue with vehicles driving at the Lollypop Man and he was working to support him by supplying a body camera. He confirmed that the incident had been reported to the police.

He confirmed that KCC were still working on the Feasibility Study for the Relief Road. MBC were still seeking a Judicial Review against KCC regarding the Relief Road.

Councillor Cooke reported that KCC were currently working on their budget and savings in the region of 68 million was due to be made.

A general discussion took place regarding the finance and political structure of KCC and MBC.

Councillor Cooke stated that KCC had designated the damaged interactive sign opposite the school as not safety critical, he had questioned the decision and it had now been replaced.

Cllr China stated that he had been in contact with KCC Officer Jennie Watson regarding a damaged street light on the A20, this had been taken away and the electrical components had been wrapped, also an electrical sign had been removed and these had been left for approximately 2 years. Councillor Cooke stated that KCC would assess this to see whether replacing the light was safety critical, and he would inspect the sign.

It was reported that Back Street would be closed for a period of 3 months to enable water pipes to be laid. Cllr Cooke confirmed that this would be open for Christmas.

Cllr Cooke apologised for not attending the PC meeting last month and asked if the footpaths issue was now resolved. He stated that he had circulated clear information regarding the status of the footpath and the signage was adequate on the gate and the footpath.

A general discussion took place regarding this, Councillor Cooke stated that there was likely to be an application to redirect the footpath.

**7. MBC Ward Councillors Report.**

MBC Councillor Fort gave her apologies to the meeting.

**8. Highways Matters.**

Cllr China reported that he had attended the KALC Area Committee Meeting and raised the item of air quality tubes. He stated that the cost of a tube was £260 a year per tube and as agreed at a previous meeting he had applied for three for Leeds.

Budget allocation of £900 to be included in 2019/20 budget.

Councillor Cooke reported that the Joint Transportation Board was due to meet on 17th October 2018 and the MBC Integrated Package was due to be discussed.

**9. Police Report.**

No matters were raised.

**10. Correspondence Report.**

The correspondence received during the month was noted by members.

**11. Planning Matters.**

**New Applications Received**

18/504605/FULL Rose Cottage Caring Lane Leeds Maidstone Kent  
Demolition of existing conservatory and erection of orangery to rear.

18/504615/LBC The Barn Fulling Mill Caring Lane Leeds Maidstone  
Listed Building Consent for conversion of existing barn to provide habitable accommodation for use as a holiday let.

18/504614/FULL the Barn Fulling Mill Caring Lane Leeds Maidstone  
Consent for conversion of existing barn to provide habitable accommodation for use as a holiday let.

**MBC Decisions**

18/503583/FULL

Merriams Farm Caring Lane Leeds Maidstone Kent ME17 1TJ  
Change of use of land for keeping of horses and erection of stable building and associated works including laying of hard standing and Grass Crete.  
Application Permitted

18/504135/FULL

4 Rutland Cottages Back Street Leeds Maidstone Kent ME17 1TE  
Demolition of existing outbuildings and part of existing car port, construction of a new self-catering holiday let, and new oak framed single garage.  
Application Permitted

**12. Financial Matters.**

*a. Financial Statement.*

The Financial Statement was circulated to all members present and agreed.

**Bank Balances**

<b>Opening Balance on Community Direct Plus Account</b>	<b>£62094.27</b>
Less/Add Account transfers/deposits	£0.00

Less Account for payment	£1276.75
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<b>Closing Balance on Community Direct Plus Account</b>	<b>£60817.52</b>
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<b>Opening Balance on Business Select 14 Day Account</b>	<b>£30155.63</b>
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Less/Add Account transfers/deposits	£0.00
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<b>Closing Balance on Business Select 14 Day Account</b>	<b>£30155.63</b>
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<b><u>Balance on all PC Accounts</u></b>	<b><u>£90973.15</u></b>
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Members noted the receipt of the Auditors Certificate concluding the audit of the 2017/18 Accounts and Annual Return.

The Clerk stated that this notice would be displayed on the PC notice boards in line with the Audit Regulations.

**13. Parish Maintenance.**

Cllr Martin stated that the Loose Lions Football Team had asked if their sign could be placed above the Pavillion door.

This was discussed and agreed by members.

Cllr China reported that new cisterns were due to be installed at the Pavillion.

Cllr Martin stated that the Football Team had also asked if the plastic matting for overflow parking at the Playing Field could be extended and whether they could also use the tennis courts for additional parking.

The Clerk advised that the Football Team should formally approach the Parish Council with a clear request and plan, an item would then be placed on the agenda for members to consider at a future meeting.

Cllr Martin reported that she had planted roses in the verges in the parish. Members thanked her for this.

Cllr China stated that the specification for the 2019/20 maintenance contract would be reviewed and quotations sought for next years maintenance work.

**14. Leeds Playing Field, Tennis Courts, Pavilion, and Children's Play Area.**

Cllr China reported that the Parish Council had received a £10,000 grant from MBC for the replacement of the play area, this would then be match funded by the Parish Council.

This was discussed, and it was agreed that an article would be placed in the Parish Newsletter to seek residents' input into the type of equipment to have at the site.

He stated that he would also look at options for play equipment and seek costings.

***Action: Cllr China to Action.***

Cllr China informed members that a resident had enquiries about hiring the Pavillion for 2 to 3 hours a week, he asked members views on this.

This was discussed and agreed by members at an hourly rent of £8.00.

***Action: Clerk to send hire forms to resident.***

**15. Street Lighting.**

Cllr China reported that 2 streetlights were due to be replaced as they were faulty, he confirmed that any faulty lights would now be replaced with LED lights.

He suggested that lights were needed at the playing field and he proposed that he seek a quotation for the work, this was seconded by Cllr Greeff and agreed by all present.

***Action: Cllr China to Action.***

**16. CCTV In the Parish.**

Cllr China reported that the CCTV was due to be installed and operational by the end of October 2018.

**17. Public Comments and Observations.**

A resident asked if the CCTV cameras would be installed in Burberry Lane to monitor flytipping.

Members agreed that the new CCTV would be installed initially at the car park and the Playing Field and then it may be extended to other areas.

**18. Urgent Matters.**

No matters were raised.

19. Date of next meeting.  
13<sup>th</sup> November 2018.

*There being no further business to discuss the meeting was closed to the press and public at 8.40pm.*

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_